

# EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark-Davies, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF  
Tel: 01437 621850 or 07980 303996 E-mail: [clerk@eastwilliamstoncommunitycouncil.gov.uk](mailto:clerk@eastwilliamstoncommunitycouncil.gov.uk)

28<sup>th</sup> November 2024

Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Council to be held at the East Williamston Community Hall on Thursday 5<sup>th</sup> December 2024 at 7.00pm. **If you wish to join the meeting remotely, please contact me.**

Yours faithfully

*Jane Clark-Davies*

**Jane Clark-Davies**

## A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 7<sup>th</sup> November 2024.
4. Matters arising from the Minutes of the meeting of 7<sup>th</sup> November 2024
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications: **a) 24/0728/PA: Three storey dwelling (in retrospect) on land adjacent 43 Vineyard Vale, Valley Road, Saundersfoot, SA69 9DA**
7. Financial matters –
  - a) Bank balances as of 31<sup>st</sup> November 2024
  - b) Update on accounts to 31<sup>st</sup> November 2024
8. Accounts for Payment: –

a) Mrs J Clark-Davies – December salary	£299.60
b) PAYE for December	£72.40
c) Google monthly subscription	£1.59
d) Alan Davies Excavator hire for drainage/ground maintenance	£535.00
e) Zurich Insurance – additional premium for Kubota tractor	£104.22
f) Cllr I Wilkinson – diesel for tractor	£45.01
9. To prepare draft budget for 2025-26.
10. Update on play areas and November reports.
11. Correspondence received:
  - a) OVW – IRPW Draft Annual Report 2025-26.
  - b) PCC Pembs Music Service Review 2023-24.
  - c) OVW – Guidelines about naming domains and websites.
  - d) PCC Surface Dressing Programme 2025
  - e) Publication of consultation papers - Planning resilience and preserving trees.
  - f) OVW – News Bulletin.
  - g) Cllr R Day – street light in Cold Inn removed by PCC.
  - h) Dementia Action Play Survey – Welsh Govt.
  - i) OVW – Guidelines about Email and Procurement.
  - j) OVW – 10 Top Things to do for Councils.
  - k) OVW Training Dates.
  - l) PCC Budget Consultation for 2025-26.

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12. To receive report of County Councillor Jacob Williams.
13. To receive items of business submitted by Councillors.
14. Date of next meeting.